ADMIN-SR

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IC STAFF/CHB

ICS 6087-88 17 June 1988

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MEMORANDUM FOR:

Deputy Chief, Administrative Staff, ICS

STAT

FROM:

Chairman, Foreign Intelligence Priorities Committee

SUBJECT:

Requirement for Three-ring Binders for the 1988 FIRCAP

- l. We have requested that the 1988 edition of <u>US Foreign Intelligence</u> Requirements Categories and Priorities be published by PPD in a three-ring binder (Job number 600-348-88). The document is updated throughout the year with replacement pages, and three-ring binders will significantly facilitate maintenance of the document by intelligence consumers and the Intelligence Community.
- 2. The purpose of this memorandum is to request IC Staff funding of the cost of the binders, which for 1000 binders would be about \$6,000. The enhanced usability that would be achieved by the binders, in our view, merits the expense.

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